



MONTHLY MEETING MINUTES
MID TILLAMOOK COUNTY PARKS & REC DISTRICT
THURSDAY, August 15, 2019, 2:30 – 4:00 P.M.
TILLAMOOK CHAMBER OF COMMERCE – CONFERENCE ROOM
208 Main Avenue, Tillamook, Oregon 97141

1. Call to Order: 2:30 pm
Recognition of Persons Present
Board Members: Doug Henson, Michelle Jenck, Kaylan Sisco, David Wilson
Other Attendees: Mayor Suzanne Weber, Christina Maahs & Family
2. Public Comment: Ms. Maahs was there for updates on Coatesville Park playground equipment. Discussion details listed under Old Business, Item 5e.
3. Consent Agenda: Motion to Approve by Kaylan Sisco, seconded by Doug Henson (**Motion Passed 4-0**)
4. President's Report: None
5. Old Business
 - a. Board Resignation: Kaylan spoke with Eric Sappington to extend an invitation to fill the Board vacancy left from Brian Cameron's resignation. Eric expressed interest and wanted to learn more about the opportunity but was unable to attend this meeting. Dave Wilson recommended vetting at least two candidates and proposed asking Larry Oswald, who has previous experience and who has previously run for election for this position. It was agreed that we should approach both candidates to determine interest and best fit for the vacant position. **Kaylan Sisco moved that we hold a special meeting to conduct interviews on August 29th, with a time to be determined based on the availability of prospective candidates. Doug seconded the motion (Motion Passed 4-0).** Kaylan to confirm with Eric and Doug to confirm with Larry and both to respond to Michelle by August 25th for meeting notice.
 - b. Adopt-a-Park: Dave indicated he had not had time to present the materials on the Adopt-a-Park program provided by Mayor Weber but that he would do so at the next meeting. General discussion of the matter included remarks regarding engaging youth in the program. Mayor Weber commented that Eddie Ebel is working with area church youth groups to engage youth in civic volunteer activities, which may provide one avenue. Michelle Jenck shared an idea with the board of having groups work with and mentor youth volunteers to improve and maintain local parks, who could then earn incentive prizes for outdoor recreation equipment based on their level of volunteer commitment. Examples shared at the meeting included disc golf sets, skateboards and bikes. Dave suggested that this could make an excellent Senior project for a high school student. **Kaylan recommended, and later made a motion, that, on behalf of the Parks & Rec board, Michelle apply for \$1000 from the**



Kiwanis Community Impact Grant for purchase of incentive prizes. Doug Henson seconded the motion. (Motion Passed 4-0).

- c. Strategic Planning Grant Application Status: Having heard no response, Kaylan shared that he assumes we did not submit a successful application.
 - d. Holden Creek/PUD Trail: Kaylan received a copy of the agreement between the City and PUD citing PUD's commitment to adding lighting, hardscape and softscape to the trail upon its completion. Lacking a current project champion and funding for trail completion, it was agreed to remove this item from Old Business until something new develops.
 - e. Coatesville/9th St. Park Playground Equipment: Christina Maahs provided updates from their community advocate group regarding the types of playground equipment they are seeking to install. The group is asking what their next steps should be. Communication between community advocates, Parks & Rec and City staff indicate that the next step is a City Public Works review of the park to determine where equipment can be placed to avoid utilities and other potential impediments. Dave and Christina made plans to meet with Dale and other relevant city staff to review the site plans and determine the footprint upon which equipment could be installed. Doug asked Mayor Weber if she had any concerns about TMCP&R moving the project forward. Mayor Weber said she fully supported it and went on to say it is good for the City in that it will enhance community livability and good for Parks & Rec in that it provides an important opportunity to establish credibility in the community. There was some discussion regarding fundraising, including approaching local businesses for donations. It was agreed that we will need a full project proposal and budget before we can ask for donations.
 - f. Promotional Signs: Kaylan was able to secure an in-kind donation for promotional signs from Aaron Scovel, with Scovel Ink. He will mock up and email a draft sign for member review. Once approved, a sign will be made and added at Coatesville Park to reflect the support provided by TMCP&R for restriping of pickleball courts.
6. New Business: None
 7. Communications:
 - a. Next Special Meeting: Special meeting, August 29, 2019, time TBD
 - b. Next Regular Meeting – Thursday, Sept 19, 2019 @ 2:30 p.m.
 8. Executive Session: None
 9. Commissioner Comments: Michelle asked if we should develop a set of interview questions for potential board candidates. Dave recommended each member come up with three questions. Kaylan suggested we share those via email to avoid duplication and to ensure we are in compliance with the law.
 10. Adjournment: 3:50 pm