



MONTHLY MEETING MINUTES
MID TILLAMOOK COUNTY PARKS & REC DISTRICT
TUESDAY, FEBRUARY 19, 2019, 1:00 – 2:30 P.M.
TILLAMOOK CHAMBER OF COMMERCE – CONFERENCE ROOM
208 Main Avenue, Tillamook, Oregon 97141

1. Call to Order, Pledge of Allegiance and Recognition of Persons Present
 - a. Meeting called to order at 1:09 pm
 - b. Board Members Present: Brian Cameron, Michelle Jenck, David Wilson, Kaylan Sisco, Doug Henson
2. No Public Comment
3. Consent Agenda (**Action**)
 - a. Approval of Consent Agenda: **Kaylan Sisco moved to approve consent agenda, motion seconded by Brian Cameron (Motion Passed 5-0)**
 - b. Review/Approve Previous Meeting Minutes **Michelle Jenck moved to approve previous meeting minutes, motion seconded by Kaylan Sisco (Motion Passed 5-0)**
4. President's Report
 - a. City approved striping of pickleball courts by volunteers; Dave coordinating with pickleball group weather permitting
 - b. Dave contacted Netarts Fire Chief Tim Carpenter who plans to check with Matt Kelly regarding the possibility of adding a pickleball court at Netarts Community Park. Will update at next meeting.
5. Old Business
 - a. Bank Account:
 - i. Decision to use Columbia Bank carried over into this meeting;
 - ii. Now that the government is "open," Brian will contact IRS office for tax ID
 - b. **Kaylan Sisco moved that we open a bank account at Columbia Bank, designating Board President and Vice President positions as required co-signors on checks up to \$500 and requiring board approval of checks exceeding \$500. Brian Cameron seconded the motion as stated; (Motion Pass 5-0).**
 - c. May 2019 Election – Discussion of Board Positions up for Vote; Dave Wilson and Doug Henson both plan to run for their positions again. If a board position opens prior to an election cycle, it was clarified that we would seek advice of key community stakeholders in appointing a replacement member for the remainder of that election cycle as described in ORS 198.320.
 - d. Community Survey:



- i. Kaylan shared the demo version and how the data will be aggregated electronically and can be exported into an Excel file. Discussion included minor editing of introduction, addition of basic demographic data questions and Spanish translation. Survey will ask people if they want to be included in an email group to receive updates about Parks & Rec.
 - ii. Next steps include:
 1. Board members to make connections and get approval to share survey link as determined in November 2018 meeting minutes. Michelle added Tillamook Library and DHS to her list.; Kaylan will share the link on Y's Facebook page; Doug to request City share on their Facebook page;
 2. Brian to establish a Facebook page for Parks & Rec and share link; Kaylan created midcountypandr@gmail.com email for purposes of creating Facebook page and providing an official email for members to use; shared password to be emailed to members
 3. Brian to create a flyer with logo and survey link tabs for posting on community bulletin boards
 4. Final survey review and approval at March 19th meeting
 5. Promotion of survey link through close May 15th
 6. Review survey data at May 21st meeting
6. New Business
- a. Hadley Fields Update: Doug reported that the Mayor has indicated this is a City project only, to be implemented 5 Phases, with Brandon Affolter as lead and no further involvement of Parks & Rec is needed nor desired
 - b. It was decided that the Board President should invite Tillamook Mayor Weber to our March meeting to better understand role/relationship of Tillamook Mid-County Parks & Rec District and the City of Tillamook as it relates to matters involving the City's master parks plan and properties. Given the City's role in establishing the Parks & Rec District, and the mission of the district to collaborate with and leverage partnerships, members are seeking clarification as to how they can be most effective in accomplishing that mission.
 - c. Dave reported that the proposed bicycle Pump Track will not work at the Hadley Fields site per Paul Wyntergreen but may work at Carnahan Park; Dave will work to explore this in more detail.
 - d. Dave indicated an interest in moving forward with exploring Tillamook Ridge mountain biking trail development potential with Oregon Department of Forestry and will report back. It was noted that BLM has a portion of this land and is in Phase I of developing mountain biking trails but the ODF land can potentially be developed sooner and in concert with the BLM plan.



7. Communications
 - a. Next Special Meeting to be determined based on Mayor Weber's availability to attend next regularly scheduled meeting
 - b. Next Regular Meeting – Tuesday, March 19, 2019, 1:00-2:30 p.m.
8. No Executive Session
9. No Board Member Comments
10. Meeting Adjourned at 2:22 p.m.