

MID TILLAMOOK COUNTY PARKS & REC DISTRICT

MONTHLY MEETING MINUTES

TUESDAY, DECEMBER 18, 2018, 1:00 – 2:30 P.M.

TILLAMOOK CHAMBER OF COMMERCE – CONFERENCE ROOM

208 Main Avenue, Tillamook, Oregon 97141

1. **Call to Order, Pledge of Allegiance and Recognition of Persons Present**
 - a. Meeting called to order at 1:06 pm
 - b. No public attendees
 - c. Members Present: David Wilson, Brian Cameron, Kaylan Sisco, Michelle Jenck; Excused Absence: Doug Henson
2. **Consent Agenda**
 - a. Approval of Consent Agenda **Brian Cameron moved to accept consent agenda, Michelle Jenck seconded; Motion Passed (5-0)**
 - b. Review/Approval of Previous Meeting Minutes **Brian Cameron moved to accept consent agenda, Michelle Jenck seconded; Motion Passed (5-0)**
3. **President's Report** – Items discussed under Old Business
4. **Old Business**
 - a. **Pickleball Court Striping:** City public works has the paint and will be working with Ron Groshong to get court striping specs; work to be conducted when weather permits
 - b. **Community Survey:** Survey has been updated with changes from previous meeting. Members reviewed and edited survey language and agreed on final version. Additional discussion and agreement included:
 - i. Michelle to draft introductory statement that includes our Mission Statement
 - ii. Kaylan & Dave to work together to put language into survey tool and add
 1. Demographic information
 2. Contact capture for incentive prize drawing entry
 3. Incentive prizes will be \$25 gift card to Pacific Restaurant/Hawaiian food truck and a 3-month gift certificate to the YMCA
 - iii. Kaylan to have final survey draft ready for review by 12/31; Michelle & Dave to perform this task in the event Kaylan is unable to do so
 - iv. Kaylan to ask Chamber if we can use their website as a landing page
 - v. Consideration to be given to adding a “Donate” option/capability
 - vi. Final survey review scheduled for January meeting with February launch
 - c. **Hadley Fields Update:** Michelle shared updates from community partners involved in proposed development of Hadley Fields. Creamery sponsorship postponed, pending FEMA approval of project proposal. Separate work group being formed, led by Sarah Beaubien, Stewardship Director at TCCA, to explore development of a more comprehensive plan for the project site. Goal would be to include other amenities which could be used by all community members, such as a bike pump track and which could tie in with other

proposed projects, such as the Salmonberry Rail Trail segment between the Creamery and Tillamook City Center.

5. **New Business**

- a. **Pump Track:** Multiple community partners have expressed interest in developing a bicycle pump track in the City of Tillamook. Board members present expressed support for the idea and it was noted that the Mayor was in favor of the idea as well. It was also noted that it would need to be designed for safe use by a wide range of age and skill levels. As discussed under Old Business, the Creamery's work group will evaluate the appropriateness of including a pump track with the soccer field proposal, pending FEMA approval of such an amenity at that site. Alternate sites within our service area could also be explored. Michelle Jenck mentioned that Jack Mulder and Brandon Affolter would be serving on the work group and at least one member of Parks & Rec is being asked to serve. Dave Wilson volunteered for the role.
- b. **Succession Planning:** Doug Henson has shared that he is not in good health and may not be able to fulfill his elected board term. Members present discussed our obligation and procedure for replacing a board member, if and when it becomes necessary. It was noted that members are to select a replacement to serve the remaining term, at which time the position would be open to a public vote. SDAO is being contacted for confirmation of that understanding. Dave will reach out to Doug to determine if his absence is temporary or long-term and will report back in January. Members expressed concern for Doug's health and the hope that could continue in his role.

6. No **Special Meeting** Planned/Scheduled

7. Next **Regular Meeting** – Tuesday, January 15, 2018, 1:00-2:30 p.m.

8. The Board did not recess to **Executive Session** as authorized by ORS 192.660(2)(e).

9. **Board Member Comments**

- a. Kaylan reported that website **URLs** have been purchased for future use. They include both midcountyparksandrec.org and midcountyparksandrec.com
- b. Brian reported that he will send our new **logo** via email along with fonts
- c. Michelle provided an update on the **Wellness Physical Activity committee's** work. A sub-committee will conduct an outdoor recreation asset inventory, which will be funded and overseen by Visit Tillamook Coast. The committee also plans to engage youth in an Adopt-A-Trail project in South County.
- d. Members present discussed the possibility of developing or enhancing trails along the new **Southern Flow Corridor** project.
- e. There was also discussion about holding events in the future, such as a Bike Rodeo or other community events to encourage families and community members to become familiar with and use outdoor recreation venues.

10. **Meeting Adjourned** at 2:05 pm